



# DEVELOPMENTAL DISABILITIES SERVICES

## Current Positions Available

### February 1, 2018

**Assistant Program Manager:**

**Position Summary:** The Assistant Program Manager supports the Program Manager in providing comprehensive planning and active support for the care and treatment of agency clients. Provides case management of client benefits by networking with community providers. Assists in direct hands on instruction/care of activities of daily living as required by the individual client in addition to coordinating all aspects of client care including rehabilitative programs. Responsible for supervising and training of direct care staff, program properties, budgeting, purchasing, and quality assurance. **EOE**

**Job Requirements:** Bachelor's Degree, plus 3-5 years' experience. Additional certifications in CPR, PMT, First Aid, and Medication Administration required.

**Program:**

Meriden/South Colony Program

FT 40hrs

**Schedule:**

Sch. To Be Determined

**Residential Assistant:**

**Position Summary:** Assists in providing counseling and supportive services for clients in the program. Provides transportation to medical/psychiatric appointments, day programs, and psychosocial rehabilitation programs as needed. Assists in providing hands-on instruction with activities of daily living as required by the individual client. Performs other duties as assigned. **EOE**

**Job Requirements:** High School Diploma plus 3-5 years of experience service in related field or prior experience necessary. Additional certifications in CPR, PMT, First Aid, and Medication Administration Required.

**Programs:**

**Schedule:**

Bridgeport/Supporting Living Program	PT 9hrs	Sun 10a-5p Mon 8a-10a
Bristol/Stevens St. Program	PT 8hrs	Sat 3p-11p
Bristol/Stevens St. Program	PT 15hrs	Mon-Fri 7a-10a
Hamden/Heathridge CLA 6 Program	PT 16hrs	Sun-Mon 3p-11p
Meriden/Oregon Road Program	PT 20hrs	Sat 3p-11p/Sun 9am-9p
Meriden/South Colony Program	PT 16hrs	Sat/Sun 10a-6p
Meriden/South Colony Program	PT 16hrs	Sun/Mon 3p-11p
Meriden/South Colony Program	PT 16hrs	Sat/Sun 3p-11p
New Haven/Batter Terrace Program	PT 16hrs	Sat/Sun 7a-3p
New Haven/Batter Terrace Program	PT 16hrs	Sat/Sun 7a-3p
New Haven/Batter Terrace Program	PT 16hrs	Sat/Sun 3p-11p
New Haven/Batter Terrace Program	PT 16hrs (TEMP)	Sat/Sun 11a-7p
New Haven/Batter Terrace Program	PT 22hrs	Sat/Sun 7a-3p, Mon 7a-1p
New Haven/Maple Street Program	FT 40hrs	Sun-Tues 3p-11p
		Fri/Sat 2p-10p
Norwich/Norwich CLA 7	PT 10hrs	Mon-Fri 7a-9a
Norwich/Norwich CLA 7	PT 16hrs	Sat/Sun 9a-5p
Norwich/Norwich CLA 7	PT 16hrs	Sat/Sun 3p-11p



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Norwich/Norwich CLA 7	PT 30hrs (TEMP)	Mon-Fri 9a-3p
Norwich/Norwich CLA 7	PT 30hrs (TEMP)	Mon-Fri 9a-3p
Norwich/Norwich CLA 7	FT 40hrs	Sun-Thu 3p-11p
Plantsville/Marion Ave CLA 3	FT 40hrs	Sun-Thu 3p-11p
Southington/Millbrook CLA 4	PT 8hrs	Fri 3p-11p
Southington/Millbrook CLA 4	PT 16hrs	Fri/Sat 7a-3p
Southington/Millbrook CLA 4	PT 24hrs	Sun-Tue 3p-11p
Southington/Millbrook CLA 4	FT 40hrs	Sun-Thu 7a-3p
Southington/Millbrook CLA 4	FT 40hrs	Sun-Thu 3p-11p
Wolcott/Red Fox Run Program	PT 16hrs	Sat/Sun 7a-3p

**Residential Assistant - Overnight:**

**Programs:**

Meriden/Oregon Road Program	FT 40hrs
New Haven/Batter Terrace Program	PT 26hrs
New Haven/Batter Terrace Program	PT 16hrs
Norwich/Norwich CLA 7	PT 10hrs
Norwich/Norwich CLA 7	PT 16hrs
Norwich/Norwich CLA 7	FT 40hrs
Wolcott/Red Fox Run Program	PT 16hrs

**Schedule:**

Wed-Fri 11p-9a
Sun 11p-9a
Thu 11p-9a, Sat/Sun 11p-7a
Fri/Sat 11p-7a
Sat 11p-9a
Sat/Sun 11p-9a
Thu-Sun 11p-9a
Fri/Sat 11p-7a (TEMP)

**Please forward letter of intent along with updated resume to:**

**Angel Cyr**

**HR Recruiting Coordinator**

**Email: [ACyr@continuumct.org](mailto:ACyr@continuumct.org)**

**or Fax: 203-777-9645**