



MENTAL HEALTH SERVICES
OPEN POSITIONS
December 4, 2018

Program Manager

Position Summary: Provides comprehensive planning and active supports for the care and treatment of agency clients. Coordinates the development, implementation, scheduling, and evaluation of all residential programming in assigned program. Provides case management and networks with area community providers for the benefit of the clients. Interviews and trains qualified candidates for the positions of residential case managers, residential counselors, mental health workers, volunteers, and student interns.

Job Requirements: Master's degree in social work or related field plus three years' experience in the mental health field. Bachelor's degree acceptable if combined with at least two years' experience in human services field, staff supervision and/or general administration.

Programs:

Wethersfield/Long Term Services Program 5
New Haven/CSP Recovery Program

FT 40hrs
FT 40hrs

Schedule:

Sch. To Be Determined
Mon-Fri 8a-4p

Clinical Case Manager

Position Summary: Completes screenings and intake process for new client referrals and functions as liaison for incoming referrals with clinical and external providers. Conducts ongoing face-to-face encounters while providing comprehensive planning and active supports based on unique needs of each individual. Serves as a lead to provide supervision and support to Community Support Specialists and direct care employees as assigned. Completes, submits, and monitors records based on fidelity, federal funding, or other contracting requirements. Seeks and obtain preauthorization and reauthorization of services. Networks with area community providers and provides case management supports for the benefit of the clients. Performs other duties as assigned. **EOE**

Job Requirements: Master's degree preferred with a minimum of one (1) year experience in behavioral health providing comprehensive case management activities. Bachelor's degree considered with a minimum of three (3) years' experience in related behavioral health field. Prior experience working with people with severe and persistent mental illness and/or substance abuse experience is required. Valid Connecticut Driver's license is required. Scattered site and non-24 hr. program positions require the employee to maintain reliable transportation and be willing to transport clients in personal vehicles. First Aid/CPR certification or willingness to obtain certification within 90 days of hire. Employee is responsible to maintain ongoing certification. Proficient computer skills required, including Microsoft Office and electronic record keeping. Knowledge of the community support system and resources is preferred.

Program:

New Haven/A Common Bond Program

FT 40hrs

Schedule:

Mon-Fri 8a-4p



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Program Supervisor

Position Summary: Provides comprehensive planning and active supports for the care and treatment of agency clients. Networks with area community providers and provides case management supports for the benefit of the clients. Supports management in the training and supervision of direct care staff, interns, and volunteers. Performs other duties as assigned. **EOE**

Job Requirements: Bachelor's degree required with a minimum of three (3) years' experience in the behavioral health field. Supervisory or leadership experience preferred. Prior experience working with people with severe and persistent mental illness and/or substance abuse experience is required. Valid Connecticut Driver's license with clean driving record is required. Scattered site and non-24 hr. program positions require the employee to maintain reliable transportation and be willing to transport clients in personal vehicles. Current certification in First Aid and CPR or willingness to obtain certification within 90 days of hire. Employee is responsible to maintain ongoing certification. Basic computer skills required. Knowledge of the basic principles of psychiatric rehabilitation is preferred. Knowledge of the community support system and resources is preferred.

Program:

Crisis & Respite-Bridgeport

FT 40hrs

Schedule:

Sun-Thur 11p-7a OVN

Community Support Specialist

Position Summary: Provides rehabilitative community supports and case management services to assist adults with mental illness, co-occurring, and/or autism spectrum disorders to achieve and maintain the highest degree of independent living in their communities. Works collaboratively to provide group and psycho-education, case management activities, person centered goal development, and crisis intervention services. Provides transportation and assists in providing hands-on-instruction with life-skill development. Performs all other duties as assigned. **EOE**

Job Requirements: Bachelor's degree required for Community Support Specialist **Level II** with 1-3 years' experience in the field. Associate's degree considered for Community Support Specialist **Level I** with additional Behavioral Health or DARC certification and 3-5 years' experience in the field. Additional certifications in CPR and First Aid preferred. Valid Connecticut Driver's license with clean driving record is required.

Programs:

Schedule:

CSS Level I:

Norwalk/South Main Program

PT 24hrs

Mon 8a-4p, Wed 9a-5p

Thu 10a-6p

New Haven/ELP 2 Expansion Program

FT 40hrs

Tue, Thu, Sat 4p-12a

Wed/Fri 10a-6p

New Haven/ELP 2 Expansion Program

FT 40hrs

Tue/Fri/Sat 8-4p Wed 4p-12a

Thur 10a-6p

New Haven/Forensic ICL Auburn St. Program

FT 40hrs (TEMP)

Sun-Thur 12a-8a-OVN



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CSS Level II:

New Haven/CSP Recovery Program Fri 10a-6p Sat 9a-5p Pilots Svc. /New Haven	FT 40hrs	Tues 8a-4p Thur 9a-5p
New Haven/Crisis Respite Program	FT 40hrs	Tues-Sat 9:00am-5:00pm Sun 8a-4p Mon 12p-8p Tue/Wed 3p-11p Sat 8a-4p
New Haven/Forensic ICL Auburn St. Program	FT 40hrs	Mon-Fri 8a-4p

Community Support Assistants

Position Summary: Provides comprehensive community-based residential and support services to adults with mental illness, co-occurring, and/or autism spectrum disorders. Provides hands-on, intensive skill-building interventions and supports to enrich and achieve overall level of independence and well-being. Provides transportation and assists in providing hands-on-instruction with life-skill development. Performs all other duties as assigned. **EOE**

Job Requirements: Positions require a minimum of a High School Diploma plus 3-5 years of work experience in a related field, Associate's preferred. Additional certifications in CPR and First Aid preferred. Valid Connecticut Driver's license with clean driving record is required.

Programs:

Branford/Long Term Services Program 2	PT 16hrs
Bridgeport/Crisis Respite Program	PT 32hrs
Bridgeport/Crisis Respite Program	PT 16hrs
East Haven/YAS Michael Street	PT 16hrs
Hamden/ADLA Long Term Services Program 3	PT 32hrs
Hamden/ADLA Long Term Services Program 3	FT 40hrs
Meriden/Long Term Services Program 1	PT 16hrs
Meriden/Long Term Services Program 1	PT 16hrs
Meriden/Long Term Services Program 1	PT 16hrs
Meriden/Long Term Services Program 1	FT 40hrs
Meriden/Long Term Services Program 4	PT 16hrs
Meriden/Long Term Services Program 4	PT 16hrs
Meriden/Long Term Services Program 4	FT 40hrs
New Haven/A Common Bond Program	PT 24hrs
New Haven/Crisis & Respite Program	FT 40hrs
New Haven/Crisis & Respite Program	FT 40hrs

Schedule:

Sat/Sun 11a-7p
Mon/Fri/Sat 4p-12a
Sun 3p-11p
Sat/Sun 8-4p
Fri/Sat 3p-11p
Sun/Mon 3p-11p
Fri/Sat 2p-10p
Tue-Sat 3p-11p
Sun/Mon 7a-3p
Sat 10a-6p, Sun 9a-5p
Fri/Sat 3p-11p
Mon-Fri 2p-10p
Sat-Sun 10a-6p
Sun/Mon 7a-3:30p
Sun/Mon 2p-10p
Tues-Thur 3p-11p
Fri/Sat/Sun 3p-11p
Sun-Thur 4p-12a
Sun/Mon/Thur/Sat 3p-11p
Fri 4p-12a Sat
Sat/Sun 8a-4p
Sun-Thu 3p-11p
Sat/Sun 8a-4p Mon 4p-12a

New Haven/CTS Program	PT 16hrs
New Haven/Forensics ICL Auburn St. Program	FT 40hrs
New Haven/Forensics ICL Auburn St. Program	PT 24hrs



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New Haven/Forensics ICL Auburn St. Program	PT 16hrs	Sat-Sun 8a-4p
New Haven/YAS ICL Bridgeway Program	FT 40hrs	Sch. TBD 4p-12a
New Haven/YAS ICL Bridgeway Program	PT 16hrs	Sch. TBD 4p-12a
New Haven/ISLP Program	PT 10hrs	Sat/Sun 11a-4p (1:1)
New Haven/ISLP Program	PT 16hrs	Sat/Sun 9a-5p
New Haven/ICL Batter Terrace	PT 16hrs	Sat/Sun 4p-12a
New Haven/ICL Batter Terrace	FT 40hrs	Mon-Fri 4p-12a
New Haven/NHHH Program	PT 16hrs	Sat/Sun 4p-12a
New Haven/NHHH Program	PT 16hrs	Sat/Sun 3p-11p
New Haven/VA Crisis Program	PT 16hrs	Sat/Sun 8am-4pm
New Haven/VA Crisis Program	PT 16hrs	Sat/Sun 3pm-11pm
New Haven/YAS ICL Program	PT 16hrs	Sun/Mon 3p-11p
New Haven/YAS ICL Program	PT 16hrs	Fri/Sat 3p-11p
New Haven/YAS Quinnipiac	PT 16hrs	Sun/Mon 10a-6p
New Haven/YAS Quinnipiac	PT 16hrs	Sun/Mon 3p-11p
Wallingford/ICSS Program	PT 16hrs	Fri/Sat 7a-3p (1:1)
Wallingford/ICSS Program	PT 16hrs	Sun-Mon 3p-11p
Wethersfield/Long Term Services Program 5	PT 16hrs	Sun/Mon 3p-11p
Wethersfield/Long Term Services Program 6	PT 16hrs	Sun/Mon 7a-3p
Wethersfield/Long Term Services Program 6	PT 16hrs	Sat/Sun 10a-6p
Wethersfield/Long Term Services Program 6	FT 40hrs	Sun-Thu 3p-11p

Community Support Assistant - Overnight

Position Summary: Provides comprehensive community-based residential and support services to adults with mental illness, co-occurring, and/or autism spectrum disorders. Provides hands-on, intensive skill-building interventions and supports to enrich and achieve overall level of independence and well-being. Provides transportation and assists in providing hands-on-instruction with life-skill development. Performs all other duties as assigned. **EOE**

Job Requirements: Positions require a minimum of a High School Diploma plus 3-5 years of work experience in a related field, Associate's preferred. Additional certifications in CPR and First Aid preferred. Valid Connecticut Driver's license with clean driving record is required.

Programs:

Branford/Long Term Services Program 2	FT 40hrs
Bridgeport/Crisis Respite Program	PT 32hrs
Bridgeport/Crisis Respite Program	PT 32hrs
New Haven/Forensics ICL Auburn St. Program	PT 16hrs
New Haven/ICL Batter Terrace	PT 16hrs
New Haven/CTS Program	PT 16hrs
New Haven/VA Crisis Program	PT 16hrs
New Haven/YAS 501 Quinnipiac	PT 16hrs
New Haven/YAS 501 Quinnipiac	FT 40hrs

Schedule:

Tue-Sat 11p-7a
Sun/Mon 12a-8a
Fri/Sat 11p-7a
Fri/Sat 11p-7a
Fri-Mon 4p-12a
Sat/Sun 12a-8a
Sat/Sun 12a-8a
Sat/Sun 11p-7a
Sat/Sun 12a-8a
Fri/Sat 11p-7a
Sun-Thur 11p-7a



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MENTAL HEALTH WAIVER PROGRAM-WISE

Recovery Assistant

Position Summary: Provides comprehensive community-based residential and support services to adults with mental illness, co-occurring, and/or autism spectrum disorders. Provides hands-on, intensive skill-building interventions and supports to enrich and achieve overall level of independence and well-being. Provides transportation and assists in providing hands-on-instruction with life-skill development. Provides rehabilitative mental health and substance abuse services to assist individuals to achieve and maintain the highest degree of independent functioning in the community. EOE

Job Requirements: Positions require a minimum of a High School Diploma plus 3-5 years of work experience in a related field, Associate's preferred. Recovery Assistant training provided. Additional certifications in CPR and First Aid preferred. Valid Connecticut Driver's license with clean driving record is required.

Programs:

Temp Positions Dec 10th, 2018 through January 1st, 2019

Schedule:

Table with 3 columns: Program, Hours, and Schedule. Rows include New Haven/MHW Program with PT 16hrs (Sun/Mon 12a-8a OVN) and FT 40hrs (Tue-Sat 12a-8a).

Temp Positions through March 1st, 2019

Table with 3 columns: Program, Hours, and Schedule. Rows include New Haven/MHW Program with PT 16hrs (Sun-Wed 4p-8p), PT 12hrs (Thur-Sat 4p-8p), and PT 10hrs (Sat/Sun 9a-2p).

Table with 3 columns: Program, Hours, and Schedule. Rows include Hamden/MHW Program (PT 7hrs, Sat/Sun 9a-11:30am), Waterbury/MHW Program (PT 20hrs, Tue 9a-1p Wed/Thur 9a-5p), and West Haven/MHW Program (PT 14hrs, Sat/Sun 8a-11a, Tue/Wed 8a-12p).

Please forward letter of intent along with updated resume to:

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Human Resources Manager
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Or Fax: (203) 777-9645