



## DEVELOPMENTAL DISABILITIES SERVICES

### Current Positions Available

June 25, 2018

#### Program Manager:

**Position Summary:** Coordinates the development, implementation, scheduling, operation, and evaluation of all residential programming in assigned program(s). Provides comprehensive planning, program oversight, and active supports for the care and treatment of agency clients. Networks with area community providers for the benefit of the clients and the agency in support of its mission. Interviews, trains, and provides professional development to staff, interns, and volunteers for the positions for which it supervises. Performs other duties as assigned. **EOE**

**Job Requirements:** Bachelor degree required, **Master Level preferred** with three to five (3-5) years' supervisory/administrative experience in human services or a related field. Prior experience working with people with intellectual disabilities. Valid Connecticut Driver's license with clean driving record is required. Completion of certifications of CPR & First Aid, PMT, Medication Certification, and all others required through DDS. Strong computer skills including working knowledge of Microsoft Office is required. Knowledge of the community support system and resources is preferred.

#### **Programs:**

Bristol/Stevens St. Program

FT 40hrs

#### **Schedule:**

Sch. To Be Determined

#### Residential Assistants:

**Position Summary:** Position Summary: Assists in providing counseling and supportive services for clients in the program. Provides transportation to medical/psychiatric appointments, day programs, and psychosocial rehabilitation programs as needed. Assists in providing hands-on instruction with activities of daily living as required by the individual client. Performs other duties as assigned. **EOE**

**Job Requirements:** Job Requirements: High School Diploma plus 3-5 years of experience service in related field or prior experience necessary. Additional certifications in CPR, PMT, First Aid, and Medication Administration Required.

#### **Programs:**

Bridgeport/Supporting Living Program

PT 9hrs

Sun 10a-5p Mon 8a-10a

Bristol/Stevens St. Program

PT 8hrs

Sat 3p-11p

Bristol/Stevens St. Program

PT 16hrs (TEMP)

Sat/Sun 7a-3p

Bristol/Stevens St. Program

FT 40hrs (TEMP)

Mon-Fri 3p-11p

Hamden/Heathridge CLA 6 Program

PT 8hrs

Sat 3p-11p

Hamden/Heathridge CLA 6 Program

PT 16hrs

Sat 2p-10p, Sun 3p-11p

Hamden/Heathridge CLA 6 Program

FT 40hrs

Tue-Sat 2p-10p

Lebanon/Beaumont CLA 8 Program

PT 16hrs

Sat/Sun 7a-3p

Lebanon/Beaumont CLA 8 Program

PT 24hrs

Fri-Sun 3p-11p

Meriden/Oregon Road Program

PT 6hrs

Sat 3p-9p

Meriden/Oregon Road Program

PT 20hrs

Sat 3p-11p, Sun 9a-9p

Meriden/South Colony Program

PT 16hrs

Fri 2:30p-10:30p, Sat 3p-11p

Meriden/South Colony Program

PT 16hrs

Sat/Sun 3p-11p

Middletown/Lincoln Street Program

PT 35hrs

Mon-Fri 6a-1p

New Haven/Batter Terrace Program

PT 16hrs (2 positions)

Sat/Sun 7a-3p

New Haven/Batter Terrace Program

PT 18hrs (TEMP)

Mon/Tue/Thu/Fri 9:30a-2p

New Haven/Batter Terrace Program

PT 22hrs

Fri/Sat 3p-11p, Sun 5p-11p

New Haven/Batter Terrace Program

FT 40hrs (TEMP)

Su 7a-5p, Mo 7a-3p, Tu 7a-1p

Wed/Thu 10:30a-6:20p



**DEVELOPMENTAL DISABILITIES SERVICES**  
**Current Positions Available**  
**June 25, 2018**

|                                |                 |                      |
|--------------------------------|-----------------|----------------------|
| New Haven/Maple Street Program | PT 12hrs        | Sat/Sun 9a-3p        |
| New Haven/Maple Street Program | FT 40hrs        | Sun-Tues 3p-11p      |
|                                |                 | Fri/Sat 2p-10p       |
| New Haven/Maple Street Program | FT 40hrs (TEMP) | Tues-Sat 3p-11p      |
| Plantsville/Marion Ave CLA 3   | PT 13hrs        | Fri 3p-p, Sat 3p-10p |
| Plantsville/Marion Ave CLA 3   | PT 16hrs        | Sat/Sun 7a-3p        |
| Plantsville/Marion Ave CLA 3   | PT 16hrs        | Sat/Sun 3p-11p       |
| Southington/Millbrook CLA 4    | PT 16hrs        | Fri/Sat 7a-3p        |
| Southington/Millbrook CLA 4    | PT 24hrs        | Sun-Tues 3p-11p      |
| Southington/Millbrook CLA 4    | FT 40hrs        | Sun-Thu 3p-11p       |

**Residential Assistants - Overnight:**

**Position Summary:** Position Summary: Assists in providing counseling and supportive services for clients in the program. Provides transportation to medical/psychiatric appointments, day programs, and psychosocial rehabilitation programs as needed. Assists in providing hands-on instruction with activities of daily living as required by the individual client. Performs other duties as assigned. **EOE**

**Job Requirements:** Job Requirements: High School Diploma plus 3-5 years of experience service in related field or prior experience necessary. Additional certifications in CPR, PMT, First Aid, and Medication Administration Required.

**Programs:**

|                                   |                        |
|-----------------------------------|------------------------|
| Lebanon/Beaumont CLA 8 Program    | FT 40hrs               |
| Middletown/Lincoln Street Program | PT 16hrs               |
| Middletown/Lincoln Street Program | PT 16hrs               |
| New Haven/Batter Terrace Program  | PT 26hrs (2 positions) |
| Wolcott/Red Fox Run Program       | PT 16hrs               |

**Schedule:**

|                            |
|----------------------------|
| Sun-Wed 11p-9a             |
| Fri/Sat 10p-6a             |
| Fri/Sat 11p-7a             |
| Thu 11p-9a, Fri-Sat 11p-7a |
| Fri/Sat 11p-7a (TEMP)      |

**Please forward letter of intent along with updated resume to:**

Angel Cyr  
 HR Recruiting Coordinator  
 Email: [ACyr@continuumct.org](mailto:ACyr@continuumct.org)  
 Or Fax: (203) 777-9645